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12 October 1955

MEMORANDUM FOR THE RECORD

SUBJECT: Expansion of the Junior Officer Training Program

On 26 September [redacted]

[redacted] met with Mr. Baird to discuss means by which the proposal, approved in principle by the DDCI and the DD/S, for the expansion of the Junior Officer Training Program could be implemented. Mr. Baird discussed the principle underlying OTR's proposal in detail. The following points were discussed:

1. The on-duty strength of the Central Intelligence Agency will not exceed the authorized personnel strength of the Agency.
2. DDCI and DD/S, along with other senior officials of the Agency, had concurred in the principle that the JOT Program should be expanded with a view to staffing future position vacancies in the professional categories from a reservoir of carefully selected and trained Junior Officer Trainees.
3. The Junior Officer Trainee while on the TO of the Office of Training is actually not serving this Office but is in a state of training in preparation for a permanent assignments in other offices of the Agency.
4. Mr. Baird stated that he had requested DD/S to ask the Management Staff to assist OTR in devising ways and means of increasing the JOT Program by carrying the JOT's against current position vacancies of the Agency and, at the same time, establishing the necessary controls to ensure that the Agency personnel ceiling is not exceeded. [redacted] agreed to look into the matter and submit his recommendations to the DTR.

/s/

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